



English for Professional Purposes

Training Course	English for Professional Purposes -- General Skills
Course Language	English
Course Duration	Total Number of hours = 36 Days = Sunday, Tuesday, Thursday Time = 5 to 8 pm
Course Objectives	To enhance professional English communication skills in the four key areas: speaking, listening, reading, writing.
Course Content	Course Key Topic Areas Include: <ul style="list-style-type: none">- Introductions- Oral presentations and discussions- Speaking and listening in other contexts including telephone, interview, restaurant- Reading and writing including emails, written reports- Grammar overview- Other relevant content to be incorporated as the course progresses, as decided by the students and instructor
Learning Outcomes	At the end of the program the trainees will be able to: <ul style="list-style-type: none">- Introduce themselves and clearly explain the tasks they perform in their work environment- Give presentations in English about content relevant to their professional roles- Read and write messages using English that is appropriate for a business / professional context- Show general improvement in English use in various skill areas: speaking, listening, reading, writing



Target Audience	<p>The course is intended for current and future professionals who already speak English at at least an intermediate level, and who wish to improve their ability to use English in a business context or in other professional situations.</p>
Course Material /Technology used/ Details Relevant to the course.	<p>Technology used in the classroom will include audio and video materials presented using the in-class sound and projection system.</p> <p>Photocopied materials will be provided to the students as needed.</p>
Instructor Details & Brief Instructor Bio	<p>Name: Dr Michael Grosvald Title/Dept: Assistant Professor, English Literature & Linguistics Mobile: +974 3045-3804 Email: mgrosvald@qu.edu.qa</p> <p>Dr Grosvald has over ten years of experience teaching English to speakers of other languages. He has taught in North America, Europe, East Asia and the Middle East.</p> <p>He has lived in Doha for three years, teaching linguistics and carrying out language research at the Department of English Literature and Linguistics, in the College of Arts and Sciences, Qatar University.</p>
Course Fees	<p>QAR 1800 15% discount for Online Payment and registration</p>