



Establishing and Managing an Internal Audit Function

تأسيس و ادارة وحده التدقيق الداخلي

Training Course	Establishing and Managing an Internal Audit Function
Course Language	Instruction: Arabic and English, Documents: English
Course Duration	Total Number of hours :15 Time: 5pm – 8 pm
Course Objectives	Explain the process of establishing and internal audit function and
Course Content	Course Key Topic Area Includes <ul style="list-style-type: none">➤ Basics of Internal Audit, community and Standards➤ Internal Audit Functions authority and responsibility➤ Steps to establish an internal audit function➤ Development of Internal Audit Charter and Manual➤ Identifying of Internal Audit Resourcing requirements➤ Key roles in the internal audit function➤ Various types of risk assessments➤ Development of Internal Audit Plans➤ Development and Execution of Internal Audits➤ Reporting to Audit Committee
Learning Outcomes	At the end of the program the trainees will be able to gain: <ul style="list-style-type: none">➤ General Understanding about the internal audit practices and applicable standards➤ Detailed understanding about the role and reporting lines for the internal audit department.➤ Steps to establish a successful internal audit function➤ How to perform risk assessment➤ How to develop an annual internal audit and resourcing plan➤ How to develop risk based audit programs and prepare your working papers➤ How to communicate and report to Audit Committee➤ Other activities commonly performed by the internal audit department



Target Audience	<ul style="list-style-type: none">➤ New Internal Audit Heads➤ New Internak Auditor, with or without experience in the feild of internal Audit➤ New comers to the internal audit feild who would like to obtain an overview of how to establish and internal audit function
Course Material /Technology used/ Details Relevant to the course.	<ul style="list-style-type: none">➤ IIA Standards➤ IIA Position Papers➤ Sample documentation
Instructor Details & Brief Instructor Bio	<p>Name: Tarek Elgaby Title/Dept: Internal Audit Director</p> <p>Tarek is the Director heading the Internal Audit Department for Es'hailSat. He has 16 years of experience in the field of Internal Audit, Risk Assurance and Consulting services. Prior to joining Es'hailSat, Tarek had 11 years of professional international experience with Pricewaterhouse Coopers and was the Senior Manager leading Internal Audit Services of Pricewaterhouse Coopers , Qatar.</p> <p>Mr. El Gaby holds Bachelor of Commerce and qualified as Chartered Accountant from Institute of Chartered Accountants Australia and New Zealand, Certified Public Accountant (CPA) from Colorado State Board of Accountancy, Certified Internal Auditor (CIA) and hold certification in Risk Management Assurance (CRMA) from Institute of Internal Auditors in Florida, USA. He is also Certified Management Accountant CMA and Certified Financial Manager (CFM) from Institute of Management Accountants, New Jersey, USA.</p>
Course Fees	<p>QAR 1700 15% discount for Online Payment and registration.</p>