



CIPD – Foundation Diploma in Learning and Development

Course Name	CIPD-FDLD : CIPD qualification for Foundation Diploma in Learning and Development (FDLD) – Level 3
Course Dates	<p>CIPD- FDLD is completed in 4 blocks and the dates are as follows .</p> <p>Block 1 :October 13 – October 15, 2019 Block 2: November 17 – November 19, 2019 Block 3: January 12 – January 15 , 2019 Block 4 :February 16 – February 20 , 2020</p> <p>Diploma will be awarded only to candidates who complete all four blocks.</p>
Course Time & Venue	<p>Time : 8:00am - 2:30pm Venue : Hotel</p>
Course Fees & Online Application	<p>Total Fee per participant : QAR 35,000</p> <p>http://www.bradfield.co.uk/cipd-qualifications/online-application-form</p>
CIPD Membership	<p>In order to receive your CIPD certificate at the end of your course, you will need to enrol as a Student Member upon the start of your course via the CIPD website.</p> <p>To find out more, please go to https://www.cipd.co.uk/studentregistrationonline</p>
Target Audience	<p>This qualification is designed for L&D practitioners who require a specialist qualification and who are looking to develop their skills and enhance their knowledge at management level.</p>



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CIPD – FDL D Content Overview	
Unit	Unit Aim & Learning Outcomes
FCLD/ FDL D Introduction	<p>To introduce course participants to Bradfield Group, each other, Chartered Institute for Personnel and Development and the CIPD development programme.</p> <ul style="list-style-type: none">• Understand the function of CIPD• Appreciate the role of Bradfield Group• Know the course expectations• Meet fellow course students
FCLD Becoming an Effective L&D Practitioner (3BEP)	<p>This Certificate core unit enables learners to develop a deep understanding of the knowledge, skills and behaviours required by L&D practitioners, and the importance of continuing professional development (CPD).</p> <ul style="list-style-type: none">• Understand the knowledge, skills and behaviours required of L&D practitioners• Be able to devise a plan to meet own learning and development needs• Be able to implement and review own learning and development plan



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CIPD – FDL D Content Overview

Unit	Unit Aim & Learning Outcomes
FCLD L&D and the Organisation (3LDO)	<p>This Certificate core unit enables learners to develop their understanding of organisations, the reasons they are established and the factors that differentiate them, and their operating environments.</p> <ul style="list-style-type: none">• Understand different types of organisations and their operating environments• Understand different ways L&D is positioned within organisations• Understand how L&D can support the achievement of organisational objectives
FCLD Identifying L&D Needs (3LDN)	<p>This Certificate core unit supports the development of the skills required to undertake an effective identification of others' learning needs. It begins with a consideration of why individual and group learning needs arise and why it is important for both organisations and individuals to be aware of them.</p> <ul style="list-style-type: none">• Understand how learning and development needs arise and why it is important to be aware of them• Be able to identify, prioritise and specify learning and development needs



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CIPD – FDLD Content Overview

Unit	Unit Aim & Learning Outcomes
FCLD Designing L&D Activities (3DES)	<p>The Certificate core unit moves on to practical skills development requiring learners to accurately convert learning requirements information into clearly stated learning objectives and to select and sequence learning methods and content to addresses objectives and accommodate individual differences.</p> <ul style="list-style-type: none">• Understand factors which inform the design of L&D activities• Know how to devise clear objectives for an L&D activity• Be able to design an inclusive L&D activity which address identified L&D objectives• Be able to specify the L&D activity in a recognised and useable format .
FCLD Delivering L&D Activities (3DEL)	<p>This Certificate core unit takes learners through the essential stages of preparing for and delivering an inclusive and effective L&D activity for a group of learners.</p> <ul style="list-style-type: none">• Be able to prepare for delivery of an L&D activity• Be able to create a positive learning environment• Be able to use a range of training techniques, methods and resources to deliver an inclusive L&D activity, for a group of learners, which meets identified objectives



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CIPD – FDL D Content Overview

Unit	Unit Aim & Learning Outcomes
FCLD Evaluating L&D Activities (3ELD)	<p>This Certificate core unit develops learners understanding of the reasons for evaluation and the different approaches that can be taken to evaluating L&D activities. Armed with this understanding, learners are required to determine criteria for evaluating a specific L&D activity and identify the related information to be collected.</p> <ul style="list-style-type: none">• Understand the purpose and practice of evaluating L&D activities• Be able to identify and collect information required to evaluate an L&D activity• Be able to analyse evaluation information and present findings and related recommendations
FDLD Supporting individual learning through coaching and mentoring (3LCM)	<p>This Diploma additional “optional” unit enables L&D professionals to develop the knowledge and skills required to be able to provide basic coaching and mentoring support themselves, as well as being able to support line-managers in coaching and mentoring team members.</p> <ul style="list-style-type: none">• Understand the nature, purpose and practice of coaching.• Understand the nature, purpose and practice of mentoring.• Be able to use coaching and mentoring models and techniques to support individual learning.• Know how to record coaching and mentoring activity



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CIPD – FDL D Content Overview

Unit	Unit Aim & Learning Outcomes
FDLD Assessing Learning and Development (3ASL)	<p>This Diploma additional “optional” unit enables learners to develop knowledge and clarity about different types of assessment, different assessment criteria and different assessment methods.</p> <ul style="list-style-type: none">• Understand the principles and practice of assessment.• Be able to plan and prepare for assessment.• Be able to undertake a reliable, valid and fair assessment.• Be able to give accurate, clear and constructive feedback on the outcomes of assessment.• Be able to record and process assessment decisions.

CIPD- FDL D is offered by Qatar University in collaboration with Bradfield Consulting Limited – UK .

