



## Nomination for External Examiner

The office of Graduate Studies should receive this form prior to the specified date for accepting theses/dissertations for evaluation. All candidates must submit a written report related to the thesis/dissertation evaluation using the specified form. The office of Graduate Studies policies of oral defense arrangement must be followed.

### STUDENT'S INFORMATION

Full Student's Name: \_\_\_\_\_ QU ID: \_\_\_\_\_

Graduate Program: \_\_\_\_\_ Expected Date of Graduation: \_\_\_\_\_

Exact Title of Thesis/Dissertation: \_\_\_\_\_

Please nominate three potential external examiners. The Office of the Associate Dean is responsible for verifying that each nominee satisfies the requirements below.

#### The requirements of the Graduate Faculty Status are as follows:

- Candidates must hold a PhD degree in the program field of study or research and must, at least, hold the rank of Associate Professor.
- To supervise PhD dissertation research, the candidate must hold a PhD in the program field of study or research and must, at least, hold the rank of Professor. Associate Professors may be allowed to serve as Main Supervisors based on a program's request, a recommendation by the Graduate Studies Committee of the college, and the approval of both the Dean of the College and Dean of Graduate Studies.
- Assistant Professors may serve as Lecturers or Main Supervisors of a Master's thesis provided they have been holding the rank of Assistant Professor for at least two years.
- Candidates must have been hired in the relevant college or research center on a full-time or mandated/adjuncted basis.
- The candidate must have a significant record of academic research activities in the past three years, provided that such activities are not a part of the outcome of the PhD thesis of the candidate.
- Candidates must have experience in supervision of Thesis/ Dissertation research as a Main Supervisor or Co-Supervisor. Candidates must have evidence that their supervised Thesis/ Dissertation has been examined. In case the candidates do not have such supervisory experience, they must pass a professional development course on the rules and principles of supervising Thesis/ Dissertation research or that they have supervisory experience, which the Dean of Graduate Studies shall consider as satisfactory.
- Faculty members who do not fulfil the conditions of main supervision may apply for co-supervision status.
- Faculty members holding the status of Co-Supervisor may apply to serve as a Main Supervisor as soon as they have completed co-supervising at least one Thesis/ Dissertation.

#### Please refer to the policies on Chapter 13

<http://www.qu.edu.qa/research/graduate-studies/current-students/graduate-academics>

### EXTERNAL EXAMINER NOMINEES

Full Name of 1 <sup>st</sup> Nominee	Position and Affiliation	E-mail/Phone Number
Full Name of 2 <sup>nd</sup> Nominee	Position and Affiliation	E-mail/ Phone Number
Full Name of 3 <sup>rd</sup> Nominee	Position and Affiliation	E-mail/ Phone Number

### JUSTIFICATION FOR NOMINATION

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### SIGNATURES

Title	Signature	Date
Supervisor		
Program Coordinator		
Associate Dean for Research and Graduate Studies		