Dear applicant
Thank you for applying to join Qatar University. The following instructions will help you to fill in the online admission application. For any further inquiry please contact:

Phone: 44034444
Email adm.inquiry@qu.edu.qa
Login to Banner webpage: mybanner.qu.edu.qa
Choose: Apply for Admission

In case you have applied before on this webpage

1. Type the user name in the login ID field
2. Type the password in the PIN field
3. Click on Login to review your previous application or to create a new one
Admissions Login - New User

In case this is your first visit to this webpage

Click on First time user account creation

1. Type a user name on Create Login ID field
2. Type a password on Create PIN field
3. Re-type the password on Verify PIN field
4. Click on Login to start your admission application

! Note:
Memorize your user ID and password to complete and review your online admission application
Note:
Types of admission applications:

- **Early Admission**
  Early Conditional Admission is provisional admission for Qatari citizens or applicants following the Qatari parent rule or Qatari Travel document holders or wife’s of Qatari Husband who met requirement for early conditional admission. For students who are still in high school and students who graduated from high school.

- **Undergraduate First Year**
  All the applicants who have never admitted to a university and want to join Qatar University’s Foundation program or Bachelor program.

- **Undergraduate Transfer**
  All applicants who are currently attending or have previously attended another university and passed minimum 24 credit hours.

- **Undergraduate Re-Admission**
  All applicants who previously admitted to Qatar University and who enrolled in at least one semester at the university request returning and readmission to Qatar University.

- **Undergraduate Visiting**
  Applicants who plan to earn a degree from another institution and wish to take courses at Qatar University.
- **Undergraduate Non-degree**
  Qatar University offers non-degree courses to applicants who are not pursuing an undergraduate degree program.

- **CCQ Cross Registration**
  The Cross-Registration program provides the opportunity to enroll at both Qatar University and Community College of Qatar (CCQ) at once and take courses that are required to earn an AA, AS or Baccalaureate degree in CCQ.

- **Undergraduate second degree**
  Students who have previously earned a bachelor’s degree and who wish to pursue further undergraduate work in a different major may apply for admission to a second bachelor’s degree.

- **Master**
  This application is for students who want to study a Master degree academic program.

- **PhD**
  This application is for students who want to study a PhD degree academic program.
1. Choose from Admission term field the term you would like to start the studying in Qatar University
2. Type your name as shown on your passport or ID on First Name field
3. Type your Father’s name as shown on your passport or ID on Middle Name field
4. Type your family’s name as shown on your passport or ID on Last Name field
5. Click on Fill Out Application
This webpage shows all the sections that needed to be filled. This checklist helps to find which sections the applicant has completed by changing the picture next to the section from 📁 to ✔. Some sections “the sections with 📁 next to them” are mandatory to fill them. Other sections are optional “in case they are apply to the applicants they need to fill them”.

Click on Application is Complete once you finish all the sections in order the Admission Department review it and give the admission decision. Once you click on Application is Complete you can review your application status but not modify the information.

Click on Finish Later if you want to complete the application on other time or modify it.
This Section Include important information and links that you have to read before moving to the next section.

Once you complete reading all information in this section, you have to Tick the Declaration "I confirm my intention to apply for this application, and have read all the instructions and required documents for my application"
1. Type **your name** as shown on your passport or ID on First Name field
2. Type **your Father’s name** as shown on your passport or ID on Second \ Middle Name field
3. Type **your family’s name** as shown on your passport or ID on Last Name field

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1- Name Confirmation* (Checklist item 1 of 10)

Enter your name.

When completing sections, please select the:
- [Checklist] button to save your changes and to display the Application Checklist.
- [Continue] button to save your changes and to move to the next section.
- [Finish Later] button to save your changes and to display the Application Menu.

Only use the [Return to Checklist without saving changes] link if you wish to navigate to different sections without saving your changes.

* - indicates a required field.

**First Name:**

**Second/Middle Name:**

**Last Name:**

[Checklist] [Continue] [Finish Later]

Return to Checklist without saving changes
1. Choose the gender “Male or female” from the Gender field.
2. Type your birth date “in order Month, Day, Year” on Date of Birth field
3. Type your Email on the Email field
4. Re-type your email on Verify e-mail address field
5. Type your Qatari ID number on the Qatari ID field, in case you do not have a Qatari ID type “00000000000” on the field

* - Indicates a required field.

Gender

Date of Birth

Email

Verify e-mail address:

أدخل الرقم الشخصي

Enter your Qatari ID (XXXXXXXXXX):

(00000000000) if you are not a legal resident of Qatar, please enter eleven zeros (00000000000)

[Checklist] button to save your changes and to display the Application Checklist.
[Continue] button to save your changes and to move to the next section.
[Finish Later] button to save your changes and to display the Application Menu.

Only use the [Return to Checklist without saving changes] link if you wish to navigate to different sections without saving your changes.
Enter your Home Address where you can be contacted by the university.

1. Type the house number and street name on Address field
2. Type the city name on City field
3. Choose the country from the list on Country field
4. Type your phone number on Mobile Phone Number field in order as city code if there is any “leave this field empty if the number is a Qatari number”, phone number, the extension if there is any “leave this field empty if the number is a Qatari number”.

[Home Address and Mobile]

Enter your Home Address where you can be contacted by the university.

When completing sections, please select the:
[Checklist] button to save your changes and to display the Application Checklist.
[Continue] button to save your changes and to move to the next section.
[Finish Later] button to save your changes and to display the Application Menu.

Only use the [Return to Checklist without saving changes] link if you wish to navigate to different sections without saving your changes.

* - indicates a required field.

Current
Address:*
City:*
Country:* None
Mobile (xxxxx)-(xxxxxxx) (xxxxxxx extension):*

[Checklist] [Continue] [Finish Later]
Legal Status

1- Choose the nationality
2- Choose the place of birth
3- In case the applicant is non-Qatari:
   If you are not a Qatari citizen, is one of your parents a Qatari citizen?
4- In case the applicant is non-Qatari:
   For non-Qatari female students, is your husband’s Qatari?
5- In case the applicant is non-Qatari and not GCC citizen:
   If you are not a Qatari or GCC citizen, do you a Qatari Residency Permit?
6- In case you are an international student “non-Qatari and non GCC citizen”:
   Do you have a Qatar Residency Permit?

Note: International students who do not have Qatar Residency Permit please contact international students section on Email internationalstudents@qu.edu.qa

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4- Legal Status (Checklist item 4 of 10)

When completing sections, Please select the:
[Checklist] button to save your changes and displays the Application Checklist.
[Continue] button to save changes and move to the next section.
[Finish] button to save your changes and display the Application Menu.

Only use the [Return to Checklist without saving changes] link if you wish to navigate to different sections without saving your changes.

- Indicates a required field.

Nationality

Place of Birth

For non-Qatari students, is one of your parents a Qatari?

For non-Qatari female students, is your husband’s Qatari?

If you are not a Qatari or GCC citizen, do you a Qatari Residency Permit?

Important Notice for International Students:

1. International students who are non-Qatari and non GCC citizens and live outside Qatar are required to obtain a Student Visa (Qatar Residence Permit) to study and live in Qatar.
   
   Note: If this link is not working properly, you may contact International Students Section internationalstudents@qu.edu.qa directly.

2. Scholarship applicant: Not required to apply for a student visa, Qatar University will issue the visa for the student who gets approval to obtain a scholarship.

Return to Checklist without saving changes
1. Type one of your parents’ email on Parent Email field
2. Type one of your parents’ Phone on Parent Phone field
3. Choose the country from Parent Country field
It’s preferable to search and select school code, but you can skip this step if you couldn’t find your school code but you must check I couldn’t find school code

1- Click on **Lookup High School Code** to search for the high school code you have graduated from
   - Choose from the list the country which your school is located in
   - To view the cities in the country you have chosen:
   - Click on **List Cities in Selected State, Province or Country** and choose the city which your school is located in
   - Click on **List High Schools in selected City** to view all the schools in the selected city
   - Choose your school and click on **Copy selected High School information to Data Entry form** to view the school’s information

2- In case you did not find your school, check the box “I couldn’t find school code”

3- Enter your High school graduation date in **Graduation Date** fields
   - You must enter a complete graduation date, If you do not know your exact graduation date please enter 01/01 and year
   - For Students who are still in high school, please put the expected graduation date.
Choose the college you want to apply for from College Preference field; please note that **Female** colleges are for **Female students** and **Male** colleges are for **Male students**

Admission is competitive and based on the strength of the applicant pool and available capacity within each college.

---

7- **Primary College Preference** *(Checklist Item 7 of 10)*

Select your First Choice of Study.

When completing sections, selecting Checklist saves your changes and displays the Application Checklist. Continue moves to the next section. Finish Later saves your changes and displays the Application Menu. Use the Return to Checklist without saving changes link to navigate to different sections.

- **Star** - indicates a required field.

Select your intended College. Admission is extremely competitive and is based on the strength of the applicant pool and the available capacity within each College. Arabic is the language of instruction in Arts, Business and Economics, Education, Law, and the Shari'a and Islamic Studies. In addition, applicants to Secondary Education (Math and Science tracks) must also satisfy Foundation requirements.

Please see the Admissions website for College requirements.

**Note:** *** denotes colleges with Foundation requirements apply. Please be aware that all applicants to these colleges must complete the ACCUPLACER test before they can register for classes. For information, please visit the QU Testing Center website, or email QUTCsupport@qu.edu.qa, or call QUTC phone: (974) 4403.5522.

Choose the college you want to apply for from College Preference field; please note that **Female** colleges are for **Female students** and **Male** colleges are for **Male students**

Admission is competitive and based on the strength of the applicant pool and available capacity within each college.

---

**Primary College Preference**

[Select your First Choice of Study.]

When completing sections, selecting Checklist saves your changes and displays the Application Checklist. Continue moves to the next section. Finish Later saves your changes and displays the Application Menu. Use the Return to Checklist without saving changes link to navigate to different sections.

- Star - indicates a required field.

Select your intended College. Admission is extremely competitive and is based on the strength of the applicant pool and the available capacity within each College. Arabic is the language of instruction in Arts, Business and Economics, Education, Law, and the Shari'a and Islamic Studies. In addition, applicants to Secondary Education (Math and Science tracks) must also satisfy Foundation requirements.

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Choose the college you want to apply for from College Preference field; please note that **Female** colleges are for **Female students** and **Male** colleges are for **Male students**

Admission is competitive and based on the strength of the applicant pool and available capacity within each college.

---

College Preference

[Select your First Choice of Study.]

When completing sections, selecting Checklist saves your changes and displays the Application Checklist. Continue moves to the next section. Finish Later saves your changes and displays the Application Menu. Use the Return to Checklist without saving changes link to navigate to different sections.

- Star - indicates a required field.

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Please see the Admissions website for College requirements.

**Note:** *** denotes colleges with Foundation requirements apply. Please be aware that all applicants to these colleges must complete the ACCUPLACER test before they can register for classes. For information, please visit the QU Testing Center website, or email QUTCsupport@qu.edu.qa, or call QUTC phone: (974) 4403.5522.

Choose the college you want to apply for from College Preference field; please note that **Female** colleges are for **Female students** and **Male** colleges are for **Male students**

Admission is competitive and based on the strength of the applicant pool and available capacity within each college.

---

College Preference

[Select your First Choice of Study.]

When completing sections, selecting Checklist saves your changes and displays the Application Checklist. Continue moves to the next section. Finish Later saves your changes and displays the Application Menu. Use the Return to Checklist without saving changes link to navigate to different sections.

- Star - indicates a required field.

Select your intended College. Admission is extremely competitive and is based on the strength of the applicant pool and the available capacity within each College. Arabic is the language of instruction in Arts, Business and Economics, Education, Law, and the Shari'a and Islamic Studies. In addition, applicants to Secondary Education (Math and Science tracks) must also satisfy Foundation requirements.

Please see the Admissions website for College requirements.

**Note:** *** denotes colleges with Foundation requirements apply. Please be aware that all applicants to these colleges must complete the ACCUPLACER test before they can register for classes. For information, please visit the QU Testing Center website, or email QUTCsupport@qu.edu.qa, or call QUTC phone: (974) 4403.5522.
Primary college preference need to be chosen before the secondary college preferences which will be shown next to **Primary Preference 1**

Choose 4 different preferences according to priority next to **Preference 1, 2, 3, 4**

---

**Secondary College Preference**

- Primary college preference need to be chosen before the secondary college preferences which will be shown next to **Primary Preference 1**
- Choose 4 different preferences according to priority next to **Preference 1, 2, 3, 4**
Choose the scholarship type from **Scholarship Type** field

**Note:** please make sure you choose the right type by contacting the scholarships specialists in Admission Department

- Type the Father’s Job ID on **Father Job ID** field if he is an employee in Qatar University
- Type the Mother’s Job ID on **Mother Job ID** field if she is an employee in Qatar University

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**9. Scholarship Application**

Qatar University offers academic scholarships to outstanding students who demonstrate the potential for superior academic performance. Academic scholarships are based on academic merit and scholarly achievement and are awarded in competition with other scholarship applicants.

Dear student, kindly be aware that Qatar University provides scholarships to students upon their academic performance, therefore, take the action to perform the steps listed below so you will get the possibility to compete otherwise you will lose this chance for this term.

**Scholarship Application Process:**

1. Select the scholarship you wish to apply for.

   ![Scholarship Type Field]

   **Scholarship Type Key:**
   - Islamic and other countries Scholarship
   - Qatari Children Scholarship
   - Qatari Husband Scholarship
   - Children of QU Staff Scholarship
   - GCC Qatari Certificate Scholarship

   If your parent works for Qatar University and you wish to apply for a **Qatar University Staff** scholarship, please enter your parents QU job number.
   - Father’s QU Job ID: [ ]
   - Mother’s QU Job ID: [ ]

2. Submit the required documents to the Enrollment Services One-Stop section in the university as soon as possible. You may check what are the required documents, more information about scholarships and eligibility requirements, by visiting this link: [http://www.qu.edu.qa/students/admission/scholarships](http://www.qu.edu.qa/students/admission/scholarships).

   ![Checklist, Continue, Finish Button]

   Return to Checklist without saving changes
Applicant have to answer both questions in this section. Please write only the number of your answer in the box next to each question.

**Additional Information**

Dear student, Qatar University is currently conducting a study to find out the percentage of students who complete their university education as the first generation in their family. Please take part in this short questionnaire, which contains only two questions. Your responses will be kept confidential.

**A:**

What is the highest degree obtained by your father?
(Please write only the number of the level of education that best describes your father’s educational level. For example, if your father’s highest level of education is High School, please write 5 in the box)

1. PhD
2. Master’s
3. Bachelor’s
4. Diploma
5. High School
6. Preparatory School
7. Elementary School
8. No degree or Certificate
9. I don’t know

**B:**

What is the highest degree obtained by your mother?
(Please write only the number of the level of education that best describes your father’s educational level. For example, if your father’s highest level of education is High School, please write 5 in the box)

1. PhD
2. Master’s
3. Bachelor’s
4. Diploma
5. High School
6. Preparatory School
7. Elementary School
8. No degree or Certificate
9. I don’t know
Upload Documents

Applicant in this section have to upload all required documents.

- Please prepare a scan copy of all your documents and upload all required documents listed in the list below as the following steps:
  
  1. Choose the document type from the menu below (Document Type)

  ![Document Type Menu]

  2. Click (choose file)
  3. Click (upload)
  4. Uploaded document will be shown below (Documents Already Submitted)
  5. If you have to upload more documents, go again to step 1 and repeat all steps.

- You may upload a maximum of 5MB using the following file formats: PDF, JPEG, GIF, BMP, and TIFF.
- All file names must be in English.
- Please note that if a file is uploaded that has the same name and same document type as an already uploaded file, the original file will be replaced.
- It's important to upload all required documents before moving to the next sections, you will not be able to go and upload any documents after completing the payment step.
- Tick the box after reading the declaration confirming that you have uploaded all required documents.
11- Upload Documents (Checklist item 12 of 13)

* indicates a required field.

Please prepare a scan copy of all your documents and upload all required documents listed in the following steps:

1. Choose the document type from the menu below.
2. Click (Browse) to choose the file.
3. Click (Upload).
4. Uploaded document will be shown below (List of documents already submitted).
5. If you have to upload more documents, go again to step 1 and repeat all steps.

It’s important to upload all required documents before moving to the next sections, you will not be able to go and upload any documents after completing the payment step from your account.

If you have any question, please contact us at:
- Telephone: (+974) 44034444
- Email: onestop@qu.edu.qa

You may upload a maximum of 5MB using the following file formats: PDF, JPEG, GIF, BMP, and TIFF. All file names must be in English.

PDF, JPEG, GIF, BMP, and TIFF files that are already uploaded will be replaced.

Document Type: Qatar National ID Copy

If you have any question, please contact us at:
- Telephone: (+974) 44034444
- Email: onestop@qu.edu.qa

You may upload a maximum of 5MB using the following file formats: PDF, JPEG, GIF, BMP, and TIFF. All file names must be in English.

PDF, JPEG, GIF, BMP, and TIFF files that are already uploaded will be replaced.

Notice: Upon final admission, you may be requested to provide additional documentation in support of your application.

Documents Already Submitted:

<table>
<thead>
<tr>
<th>Document Type</th>
<th>Timestamp</th>
<th>Filename</th>
<th>Document Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qatar National ID Copy</td>
<td>08-04-20 03:14:41</td>
<td>Qatar National ID Copy.pdf</td>
<td>141.61 KB</td>
</tr>
</tbody>
</table>
Tick the box Declaration after reading the declaration about the information you have provide.
**E-payment**

After clicking on **Finish** Application Fee payment webpage will appear. Every applicant need to pay 200 QR by credit or debit card to complete the application.

1. Type your credit or debit card then click on **Continue**

**Note:** Make sure you insert the correct number of the credit or debit card
2. After clicking on Continue some information need to beaded:

1. Name on Card
2. Card expiration date
3. Security code
4. Choose the field: **My billing address is international**
5. Type your Email
3. After Clicking on **Continue** on the previous webpage, a transaction details review will appear; click on **Submit Payment**

4. Print the payment Receipt and then click on Continue
You have completed your Online Admission Application successfully. A webpage will appear with the applicant information “Admission type - Main college preference – Username - Password” and instructions to continue the admission procedure. Print the webpage for reference.

Click on **Exit** on the right top to Logout.

**Important Note:** a confirmation letter will be sent to the e-mail address you provided on your application within 10 working days.
Review and Check on the status of your application

To check on the status of your application, return to the Admissions Login:

1. Type the user name in the login ID field
2. Type the password in the PIN field
3. Click on Login to review your previous application or to create a new one

Go to Processed Applications section and click the Admission term
Applicants can review the status of their application to ensure that the admissions application is complete and that all required documents have been submitted by the application deadline. Undergraduate applicants can use this feature to:

- Review a listing of required materials received by the Admissions Department
- Track all requirements which remain outstanding and must still be submitted by the applicant in order to complete his/her admissions application by the application deadline
- Receive online notification of the program’s admission decision

Main Information Included in this page:

1- **Name:** Applicant Name
2- **Web User ID**
3- **Action:** a link to view or change secondary college preferences
4- **Admission Type**
5- **College:** the main college that applicant choose
6- **Requirements**
   - This section include listing of required documents and shows uploaded documents, received date, and status of documents:
     - **Uploaded File Pending Review:** All uploaded documents will have this status, which means that documents still not reviewed by admission staff.
     - **Uploaded file Accepted**
     - **Uploaded File Not Acceptable:** reasons could be incomplete file, or not clear Scan, or wrong document. Applicant have to re-upload the correct file. We will the applicant and provide them with electronic link to re-upload not accepted files.
     - **Document Analysis and Evaluation:** Uploaded transcript in the process of analysis and evaluation. After reviewed by admission staff, the status will be changed to Accepted or not accepted.
**Application Summary**

### Name and Address

- **Name:** Test E Test E
- **Web User ID:** Test11999
- **Action:** Click here to review and change your secondary colleges Preferences

### Application Data

- **Admission Term:** Fall 2020
- **Admission Type:** First Year
- **Current Program**
  - **Level:** Undergraduate
  - **Program:** Undeclared, General Pharmacy
  - **Catalog Term:** Fall 2020
  - **College:** Pharmacy
  - **Campus:** Male
  - **Major and Department:** General Pharmacy, Pharmacy
  - **Date Created:** Apr 12, 2020

### Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Received</th>
<th>Note</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appl Fee Payment Receipt</td>
<td>Apr 12, 2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Original High Sch Transcript</td>
<td>Apr 12, 2020</td>
<td>Document Analysis and Evaluation</td>
<td>Uploaded file accepted</td>
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<tr>
<td>Photo (passport-size)</td>
<td>Apr 12, 2020</td>
<td></td>
<td>Uploaded File Not Acceptable</td>
</tr>
<tr>
<td>Passport Copy (Non-Qatari)</td>
<td>Apr 12, 2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Qatar National ID Copy</td>
<td>May 11, 2020</td>
<td></td>
<td>Uploaded File Pending Review</td>
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</tbody>
</table>