

classes (although perhaps we might like to consider penalizing students for arriving in class without a pen or notepad). In this rubric for a science lab too, the preparation and behavior in the laboratory are just as important as the final written report and have their own dimensions. The rubric is also designed to cover a period of time if necessary. It can be used equally well to grade a single lab session or a single experiment that takes place over a series of lab sessions.

### *Business Management: Classroom Participation*

Classroom behavior can also be described in a rubric. As a way to encourage classroom participation, the professor of an introductory business management class in Turkey developed the rubric in Figure 7.2

**Department of Management—Introduction to Business**  
**Description of Assessment: In-Class Participation (15%)**

For the purposes of this course, the in-class participation grade depends on the following:

- Regular and on-time attendance to class, not missing any classes without an acceptable excuse (e.g., illness, of you or a family member, accident, moving, any uncontrollable event). In the case of foreseeable reasons, you are expected to give advance notice.
- Doing the assigned homework (reading the course material critically, doing some research in the library, etc.).

Doing the above will help you to develop your responses as listed below, which will in turn affect your in-class participation grade positively. Therefore, a student who demonstrates a high level of in-class participation does the following:

- Listens—alert, eyes on the speaker, nonverbal signs of attention demonstrated
- Responds—answers questions when asked directly
- Volunteers—contributes to discussion, without being asked, takes notes
- Speaks—to the point being discussed
- Self-assesses—changes behavior based on feedback from the lecturer and fellow students
- Reflects—writes reflections during class and analyzes own behavior
- Participates in activities with energy and evident enthusiasm
- Becomes a contributing group member who solves problems and fosters positive communication
- Does not sit back and wait for directions
- Does not watch the clock and wait for the class to end
- Does not start getting ready to finish and leave the class before the lecturer says so

Figure 7.2 Business management rubric. Dimensions and description of dimensions on a rubric for classroom participation points for a business management class in a Turkish university (*Girgin & Stevens, in press*).