

Qatar University

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Document Title:	Transfer of Credit Hours
Responsible Sector:	University Vice President for Academic Affairs and University Vice President for Student Affairs
Approval Date:	02/08/2022
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President Decision

Number (26) of (2022)

Regarding Transfer of Credit Hours

Related Legal Documents:	None
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Approval of University President:	Date: 02/08/2022
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President Decision
Number (26) of (2022)
Regarding Transfer of Credit Hours

(This is as true as possible translation, where the Arabic version is the only official document)

The University President:

After perusal of:

- Decree-Law No. (34) of (2004) on regulating Qatar University;
- Academic Bylaws approved by the Board of Regents on 16/06/2005 and its modifications;
- And in consideration of the public interest;

Resolution

Article (1)

- **Title of the Decision:** President Decision Regarding Transfer of Credit Hours.
- This decision shall come into effect from the date of its issuance.
- This Decision applies to all members of Qatar University, including faculty members, students and administrative staff.

Chapter one: Definitions

Article (2)

In the implementation of the provisions of this Decision, the following terms and phrases have the meanings ascribed to them:

- a. **University:** Qatar University (QU)
- b. **President:** President of Qatar University
- c. **Grade Point Average (GPA):** Grade point average of the grades of QU courses within a specific level of study.

Chapter Two: Provisions for Transfer of Credit Hours

Article (3)

Applicants to Qatar University are considered transfer students if they are studying or have previously studied at another university and who meet the requirements and conditions for transferring to Qatar University. Applicants may apply for admission to a bachelor's degree in the Fall or Spring semesters, and they can transfer the credit hours earned only after being accepted as transfer students.

Article (4)

Under a special articulation agreement with Qatar University, students can apply for admission to obtain degrees in some Qatar University degree programs after fulfilling the required conditions.

Chapter Three: Criteria for Transfer of Credit Hours

Article (5)

The content of the transferred course should be identical to the content of the course offered in Qatar University by at least 90%.

Undergraduate Students

Article (6)

A minimum grade of “C” or above is required for transfer credit consideration, and must have been completed within the last five years.

Article (7)

A maximum of 50% of the required credit hours for the submitted program may be considered for the transfer credit, and each college may determine the maximum number of transferred credit hours as per the nature of the college academic programs.

Article (8)

Grades and points earned in courses accepted for transfer will not be included in the grade point average (GPA) at Qatar University. However, transferred credit hours may count toward the total number of hours required for graduation.

Article (9)

If the student has successfully passed more than 50% of the courses required to obtain a university degree at Qatar University from other educational institutions, the student shall decide on which courses he/she wishes to transfer to his/her record at Qatar University, where these courses are part of the study plan of the submitted program at Qatar University.

Graduate Students

Article (10)

A maximum of 9 credit hours with minimum grade of “B” may be considered for transfer credit evaluation. It is not allowed to transfer any earned credit hours that are older than five years since the date of student admission to Qatar University.

Article (11)

Grades and cumulative points earned in courses accepted for transfer will not be included in the grade point average (GPA) at Qatar University. However, transferred credit hours may count towards the total number of hours required for graduation.

Article (12)

All competent authorities, each within its own competence, shall implement this decision, and any provisions contradicting the provisions of this decision shall be repealed. This decision shall come into force as from the date of its issuance.

Dr. Hassan Rashid Al-Derham
President of Qatar University