



Appeal Procedures of Financial Aid Committee Decision

- The student has the right to appeal the financial Aid Committee decision if he/she feel there are some extenuating circumstances that require revision.
- The appeal procedures performed through completing the “Financial Aid Appeal Request Form” that contains a concise and thorough statement describing the reasons for the appeal. It is better to attach all necessary documents pertaining to the request.
- The appeal request should be submitted to Student Fund and Financial Aid Section within 10 business days of the date of the Financial Aid Committee decision. The Vice President for Student Affairs shall review the documents and the nature of the appeal and make the final decision.
- The student will be informed of his/her appeal decision via e-mail within 10 business days of the appeal submission. The decision of the appeal is final and may not be appealed.

The Committee is not responsible for any delay in the registration of the student during the appealing period. It remains the full responsibility of the student to pay his/her own fees by the due date. If the fees not paid on time, the student may not be able to register for next semester.