

## Graduate Assistant Biweekly Self Evaluation Form

Name:

College/ Department:

Supervisor:

Week:

Academic Year:

Semester:

Fall

Spring

*Instructions: Please complete this form on a bi-weekly basis and submit it to your supervisor. Your GA supervisor will review the reports on a monthly basis and provide feedback if necessary. The GA supervisor or Department Chair submits the supervisor's evaluation form each semester to the Associate Dean for Research and Graduate Studies.*

List all Duties and Responsibilities carried out this week:

Research Activity: List all research activities.

Teaching activities ( if applicable). This includes stating the number of assignments the GA graded, the number of exams/quizzes constructed and conducted, tutoring sessions conducted, number of office hours, number of lab session supervised etc. :

List workshops attended and any College or QU Community Involvement::



جامعة قطر  
QATAR UNIVERSITY

Office Of Graduate Studies

List all research or teaching achievements (journal/conference articles, presentations, workshops conducted, etc.):

List any Concerns/Issues (if applicable):

For Supervisor's Use Only:

Supervisor's Signature:

College/Department:

Date: